



# Matthew Simpson D.C.

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## PROFESSIONAL SUMMARY

Dynamic healthcare leader with a proven record of operational excellence, clinical innovation, and staff development. Skilled in managing regional clinical operations, enhancing patient satisfaction, and achieving significant cost reductions through strategic care programs. Passionate about training and mentoring multidisciplinary teams, fostering a culture of accountability, collaboration, and continuous learning. Experienced in designing and delivering clinical training programs that elevate performance, ensure best practices, and improve retention. Recognized for building high-performing teams, streamlining operations, and driving continuous improvement in patient care, compliance, and organizational outcomes. An effective communicator and strategic planner, dedicated to empowering teams and delivering exceptional healthcare results.

## ACCOLADES AND PARTNERSHIPS

- Alternative Healthcare Correspondent for Good Day Colorado.
- Official Chiropractor for the Colorado Disc Golf Association.
- Alternative Healthcare Correspondent for Biker Nation.
- Top listed Chiropractor on Angie's List.
- Honored as Best Chiropractor in Fort Worth on "Top Three" Website.

## WORK HISTORY

### REGIONAL DIRECTOR OF CLINICAL OPERATIONS    06/2018 to CURRENT PACE Joint Interests | Fort Worth, TX

- Reduced operational costs and transformed regional clinical operations by identifying inefficiencies, allocating resources effectively, managing budgets, and ensuring compliance with regulatory standards across multiple clinic sites.
- Standardize processes to deliver consistent, high-quality care across all clinics, while optimizing patient flow to reduce wait times and enhance overall patient satisfaction.
- Built and retained high-performing teams by recruiting top talent, fostering a supportive work environment, and emphasizing professional development, mentorship, and adherence to best practices in patient care.
- Conduct on-site visits to assess performance, provide feedback, and offer recommendations for improvement.
- Collaborated with executive leadership to develop strategic plans for regional growth.
- Lead philanthropic initiatives and partnerships with local non-profits and charities.

## EXAMINER

05/2016 to CURRENT

### National Board of Chiropractic Examiners | North Texas

- Supervised and administered NBCE Part IV Practical Examinations, ensuring fairness and consistency in assessing chiropractic skills.
- Observed and objectively scored candidate performance in physical examination, neurological evaluation, diagnostic imaging, case management, and chiropractic technique.
- Managed exam stations, ensuring proper equipment functionality and adherence to NBCE protocols.
- Maintained exam integrity by safeguarding confidential content and promptly reporting irregularities or breaches in protocol.
- Participated in mandatory examiner training and periodic calibration sessions to stay updated on exam standards.
- Demonstrated professionalism and impartiality, upholding ethical standards and confidentiality throughout the exam process.
- Accurately completed scoring sheets and provided feedback on exam administration and station performance to NBCE staff.

## CHIROPRACTIC CLINIC DIRECTOR

05/2013 to 05/2018

### PACE Joint Interests | Fort Worth, TX

- Facilitated regular staff meetings to promote teamwork, open communication, continuous learning, and effective goal-setting while monitoring progress to build a supportive work environment focused on collaboration, professional growth, and shared problem-solving.
- Established strong partnerships with referring physicians and local healthcare providers to streamline referrals, enhance care coordination, and elevate the clinic's reputation—helping it achieve top-three national performance status.
- Improved patient satisfaction and outcomes by developing innovative, comprehensive treatment programs tailored to individual needs.
- Educated patients on the importance of proper posture, ergonomics, and preventative measures to maintain spinal health.
- Maintained accurate patient records and documentation for thorough follow-up care and long-term progress tracking.
- Ensured compliance with regulatory guidelines and requirements specific to chiropractic practice standards.

## SOLO CHIROPRACTIC PRACTITIONER

01/2010 to 05/2013

### Doyle Chiropractic | Fort Worth, TX

- Educated patients on the importance of proper posture, ergonomics, and preventative measures to maintain spinal health.
- Maintained accurate patient records and documentation for thorough follow-up care and long-term progress tracking.
- Ensured compliance with regulatory guidelines and requirements specific to chiropractic practice standards.

- Contributed to a positive clinic atmosphere by fostering strong relationships among staff members through clear communication and collaboration.
- Utilized various chiropractic techniques for effective pain relief and improved range of motion in patients.
- Performed comprehensive evaluations to determine root causes of pain or discomfort, guiding appropriate treatment recommendations.
- Provided empathetic support for patients experiencing chronic pain, helping them navigate challenging physical and emotional obstacles toward improved quality of life.

## **CLINICAL DIRECTOR**

*08/2008 to 01/2010*

### **ProCare Injury | Dallas/Fort Worth Locations**

- Managed four personal injury chiropractic clinics.
- Maintained accurate patient records and documentation for thorough follow-up care and long-term progress tracking.
- Ensured compliance with regulatory guidelines and requirements specific to chiropractic practice standards.
- Utilized various chiropractic techniques for effective pain relief and improved range of motion in patients.
- Coordinated with external partners such as insurance companies, medical representatives, and referral sources to ensure continuity of care for patients.
- Performed comprehensive evaluations to determine root causes of pain or discomfort, guiding appropriate treatment recommendations.
- Provided empathetic support for patients experiencing chronic pain, helping them navigate challenging physical and emotional obstacles toward improved quality of life.

## **CHIROPRACTIC CLINIC OWNER/SOLO PRACTITIONER** *08/2007 to 10/2008*

### **Paragon Wellness | Denver, CO**

- Boosted clinic's reputation, establishing relationships with local healthcare providers and organizations.
- Developed targeted marketing strategies to increase patient volume and grow the practice over time.
- Enhanced patient care with the development of comprehensive treatment plans tailored to individual needs.
- Expanded clinic offerings, introducing new services in response to community needs and demands.
- Educated patients on the importance of proper posture, ergonomics, and preventative measures to maintain spinal health.
- Maintained accurate patient records and documentation for thorough follow-up care and long-term progress tracking.
- Ensured compliance with regulatory guidelines and requirements specific to chiropractic practice standards.

EDUCATION

Doctor of Chiropractic | Chiropractic  
Parker University, Dallas, TX

12/2005

SKILLS

- Clinical leadership
- Healthcare management / administration
- Patient care and education
- Staff scheduling
- Exemplary communication skills
- Operational excellence
- Staff development, training, and performance management
- Patient records administration
- HIPAA compliance
- Marketing and community outreach

CERTIFICATIONS

- Texas Licensed Doctor of Chiropractic
- Colorado Licensed Doctor of Chiropractic
- Nevada Licensed Doctor of Chiropractic (inactive)